



Le Sueur County Fair

Food Vendor Guidelines 2023

The following guidelines are to be followed by all individual food vendors contracted with the Le Sueur County Fair for rental space for the sale of food during the county fair, August 15th-18th, 2024.

The Le Sueur County 4-H Federation and the Le Center Community Stand will also be required to follow these guidelines with some exceptions.

The Carnival concession stands are regulated by the contract issued between the Le Sueur County Fair Association and the Carnival.

1. No games and/or entertainment booths will be permitted for any individual group or organization without first contacting and approval of the Le Sueur County Fair Board Rental Committee. An additional fee may be charged to the sponsor.
2. The Booth Rental Committee will assign food vendors ground space. The fee for the assigned food stand space is \$210.00 payable prior to set up. Space is limited to 20'x20'. If additional space is needed, depending on availability, an additional fee may be charged to accommodate the vendor. The fee, contract, state form ST19 form, and county health inspection forms need to be sent to the committee prior to fair dates and deadlines.
3. Amount of space and electrical needs are limited. Vendors will be limited to the number of outlets they can use depending on availability.
4. Food, beverages, etc. that are sold must first be approved and no additions may be added by vendors during the course of the fair without prior approval from the Booth Rental Committee.
5. J&K Amusements has the exclusive rights to the following food items and all variations of the following food items: Corn Dogs, Cotton Candy, Cheese Curds, Mini Donuts, and Funnel Cakes.
6. Food vendors may set up their stand anytime after noon on Wednesday, August 14th, 2024 and prior to 11:00am on Thursday, August 15th, 2024. The vendors must remain open throughout the day and into the evening hours once they open up their stand (example: Open at 11:00am and close no sooner than 9:00pm. They must not close down during these hours without prior consent from the Booth Rental Committee and only in case of emergency. Vendors may stay open past 9:00pm to accommodate the evening event spectators).
7. Need for any special arrangements must be made through the Booth Rental Committee prior to the fair. The need for electrical outlets and voltage power will need to be listed on the contract.
8. Vendors must meet state guidelines for electrical use and must pass inspection from the State electrician and Le Sueur-Waseca County State Board of Health (food inspector) prior to sale of products and opening of stand.
9. In order to provide a variety of foods and to avoid duplication with carnival foods, the Food Vendor Committee will determine which, if any, foods will not be allowed.
10. Vendors will be required to follow the current Covid 19 protocol at the time of the Le Sueur County Fair.

Special requirements for the Le Center Community Club:

- a. Develop some type of boundaries that establish a perimeter for beer consumption around the beer garden (Suggestions: Rope off the area South of the shelter to the Commercial Building; post signs that beer is not to be taken out of this area).
- b. Do not sell beer, or any alcoholic beverages, or any type of drug to Grandstand participants at the Grandstand events. This refers to the pit area for events.
- c. Keep the number of workers selling beer and food at the Grandstand to a minimum and yet possible to do an adequate job. Provide the Fair Board Office with a list of names who will be selling at the Grandstand events.

Please return the enclosed: Permit Application, \$210.00 fee for booth rental space (checks payable to Le Sueur County Fair), \$50.00 (checks payable to Le Sueur County Community Health) this fee is waived for those vendors with a MDA, MDH, LeSueur /Waseca County 2023 Special Event Food Stand License (if having this a copy will need to be included), State Compliance Form (ST19), by **July 8th, 2024**. Questions? Email lesueurcountyfairvendor@gmail.com.

Mail to:
Ruth Hoefs
20676 340th Street
Le Center, MN 56057

Or:
Le Sueur County Fair
PO Box 124
Le Center, MN 56057

Respectfully submitted by:
Ruth Hoefs
Fair Board Director & Food Vendor Chairperson